

## Capital Grants

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### What information is requested on the current grant application?

Description of the Service to be provided

#### Equipment Description

- For vehicles, identify the type of vehicle (van, minibus, or bus), passenger capacity or vehicle size, and number of wheelchair tie-down positions (make and model is not applicable).
- If you intend to purchase used vehicles, note this on your application.
- For non-vehicle equipment, such as computers or bus shelters, describe the type of equipment requested.

#### Quantity

Enter the number of vehicles or other equipment items you are requesting.

#### Replace or Expand

Indicate whether this equipment is to be used for replacement of existing equipment or expansion of services.

#### Unit Cost

Estimated price of each vehicle or other equipment item. Prices should be estimated at higher than the current market price as to allow for inflation.

Remember: Equipment purchases may not be made until a grant is awarded and all other state and/or federal requirements have been satisfied.

#### Total Cost

Multiply the quantity by the unit cost.

Costs associated with licensing and obtaining a title for the vehicle may be included for reimbursement if those costs are capitalized and included in the acquisition cost.

For estimate purposes you should use the sales tax rate charged in your area. If you are a public transit agency, the portion of the local tax rate collected for transit purposes is not eligible for reimbursement; therefore

the amount estimated should be reduced by that percentage. For example, the local tax rate in ABC County is 7.9 percent and the transit share of this tax is .3 percent, the sales tax should then be calculated at 7.6 percent.

Note: Vehicles carrying 15 passengers or less, that will be used for vanpooling or transporting persons with special transportation needs, are not subject to sales tax per RCW 82.08.0287. To exercise this option, you must apply for an exemption and be issued rideshare plates by the Department of Licensing.

**What type of capital projects have been funded by WSDOT with state and federal grants?**

- Wheelchair accessible passenger service vehicles
- Refurbishment of existing vehicles
- Vehicle retrofit for wheelchair lifts
- Replacement parts for passenger service vehicles
- Communications equipment (two-way radios)
- Computer hardware and data systems
- Other equipment such as bus shelters, bicycle racks, and other passenger amenities
- Used wheelchair accessible, passenger service vehicles (only if they are clearly identified on the application)

**Are there restrictions on the sources of the matching funds for the capital grants?**

Yes. The federal requirements outline three restrictions:

1. the funds cannot be derived from federal sources,
2. no use restrictions may be put on the equipment by that funding source, and
3. the receipt of the funds from the source cannot affect the legal ownership of the equipment.

Construction or rehabilitation of facilities such as park and ride lots, administrative offices, fueling facilities, and maintenance facilities have not been eligible for funding under the program in Washington State, unless funding for the project is transferred to the 5311 Program from the Surface Transportation Program (STP).